



Form

F – TN – 27

Version 4/2012

Thomayer University Hospital
Václavská 800, 140 59 Prague 4 - Krč

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Application for a training position

Training position at the clinic / department:

lasting.....days

Requested date

Name and surname, title

Date of birth Personal ID number.....

Address

Postcode Tel.

E-mail

Included in the study program

Employer / School

Address

Company ID number..... / VAT number.....

We are a taxpayer (select and cross off) yes no

Bank details (account number, bank code).....

PostcodeTel.E-mail

Has your employer /school sent you for this residency? (select and cross off) yes no

.....
Date and signature of applicant

Statement by head of the clinic / department in FTN regarding the residency

.....
.....

Name of trainer:

Date and signature of head of the clinic / department

Department stamp

It will not be possible to take up the training position without concluding a contract on residency.

Familiarisation with the basic obligations of the resident whilst adhering to Occupational Health and Safety and Fire Safety regulations:

Every resident is obliged to adhere to all regulations relating to the work he or she performs, which are set out by the work procedures and regulations for ensuring occupational health and safety and also regulations relating to ensuring fire safety.

OCCUPATIONAL HEALTH AND SAFETY:

Every resident is obliged:

- as far as possible to care for his or her own safety and his or her health and the safety and health of the individuals which his or her actions or oversight at work have a direct impact on,
- to adhere to the legal and other regulations of the employer for ensuring health and safety at work, which he or she was duly familiarised with, and to abide by the principles of safe behaviour at the work place and information of the employer,
- whilst working, to adhere to the set work procedures, to use the stipulated work equipment, means of transport, personal protective work gear and protective equipment and not to wilfully change this and shut it down,
- not to consume alcoholic drinks and not to abuse other narcotics at the employer's workplaces and during working hours even outside of these workplaces, not to enter the employer's workplace under their influence and not to smoke at workplaces and in other areas, where non-smokers are also subjected to the effects of smoking and when directed to do so by an authorised management employee designated in writing by the employer, to undergo a test to see whether he or she is under the influence of alcohol or other narcotics,
- to notify his or her line manager about any failings and defects at the workplace, which pose a danger to or which could in an immediate and serious manner pose a danger to the health or safety of employees at work, especially the impending creation of an emergency or failings in organisational measures, defects or breakdown of technical equipment and protective systems designed to avert these,
- with a view to the type of work he or she performs, as far as possible to participate in removal of defects ascertained by control authorities, which are authorised to perform checks pursuant to special legal regulations,
- to immediately inform his or her line manager of any injury he or she suffers at work if his or her state of health so permits, and of any occupational injury to another employee or injury to an individual which he or she witnessed, and to cooperate on clarification of its causes.

FIRE SAFETY:

Every employee (resident) is obliged:

- to act in such a manner that his or her behaviour does not start a fire thus endangering the life and health of persons, animals and property; especially when using thermal, electric, gas and other appliances and equipment, while storing, handling or using combustible or flammable substances and whilst using a naked flame,
- to follow the instructions and adhere to duties ensuring fire safety in marked places or those which pose a fire risk,
- to not damage and to maintain physical fire safety equipment and devices in a usable condition,
- to know the location of the physical fire safety equipment and devices at the workplace and to know how to use them,
- if he or she sees a fire, to try to extinguish it with all available means and if this is not possible, to immediately take steps to limit spread of the fire, to report the fire to the Fire Brigade (tel. 150) and a management employee and to sound the fire alarm (by shouting out "FIRE"),
- once a fire has broken out, to follow the instructions of the employee who is organising extinguishing of the fire (or evacuation) and once the Fire Brigade has arrived, to follow the instructions of the brigade commander,
- when fighting a fire, overcoming natural disasters and other emergencies, to provide appropriate personal and material aid (if he or she does not expose himself or herself or his or her family to any serious danger and/or is not prevented from doing so by any important circumstances),
- to inform his or her line manager of defects and failings which could endanger fire safety and as far as possible, to share in their removal,
- to report every fire, even ones he or she extinguished himself or herself, to his or her line manager,
- when operating electric cookers, heaters, machinery and equipment, to follow the manufacturer's instructions and the valid fire safety regulations which he or she was familiarised with,
- before leaving the workplace, to take such measures to ensure no fire breaks out, no emergency and no danger to property

In Prague, on:

Signature of the resident: